



Leicester
City Council

Social Care and Education

Newsletter for all Early Years Providers Autumn 2019

Welcome to the Early Education Development Team newsletter. This issue contains:

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QIP Framework 2019

The new online QIP Framework has been up and running since April 2019, with excellent engagement from the sector! As with any new process, teething problems are inevitable. But if you happen upon any stumbling blocks, please inform the EED team so we can rectify any issues promptly.

Using the tool online is the ideal way to ensure that you are keeping up to date with the latest information. It allows you to document your supporting evidence electronically, making updates and amendments quick and easy! By using the QIP framework online, you can also make best use of the supporting documents and websites via the hyperlinks detailed in each subsection.

Be sure to engage all practitioners in this reflective process, allowing everyone to share their views on what they feel is working well, what could be improved and how this can be achieved. Remember to monitor progress being made, by accurately action planning your next steps.

New subsections will continue to be developed. Feedback from the sector on what new subsections would be useful is always welcome! If you have a topic in mind, please just email eedteam@leicester.gov.uk with your suggestions!

Changes to your business – Implications for the Provider Agreement and payments for Funded Early Education Entitlement (FEEE)

We would like to **remind all providers** that the EED team should be made aware of any plans for changes to your childcare business which you are required to notify Ofsted about.

These can **include changes** to: -

- the legal status (e.g. from sole trader or partnership to limited company),
- your organisation (e.g. new limited company or changes to owners/directors),
- charity trustees (e.g. chairperson and treasurer),
- the childcare service being moved to a new address.
- legal status which would result in changes to the nominated person.
- your provision which require you to re-register with Ofsted.

Providers delivering FEEE places for 2, 3 and 4 year olds will need to re-submit the FEEE Provider Agreement, to reflect any changes to the nominated person and/or the person authorised to sign the provider agreement. This is paramount for LA legal and finance purposes, failure to re-submit the Provider Agreement may result in a delay in releasing your FEEE payments. The FEEE Provider Agreement and all relevant documents to be re-submitted can be accessed at <http://families.leicester.gov.uk/provideragreement>

We would require you to re-submit the following:

- **Annex A** – Provider Information, Declaration and Signatures
- **Annex C** – Data Controller to Data Controller

FEEE headcount and other key dates

Autumn 2019, Spring 2020 and Summer 2020

| MONTH | Activity | Actual Dates |
|---------------|---|---|
| July 2019 | Adjustment Summer Payments | 8 July 2019 |
| | Childminders can submit data for Autumn estimate payments. | From 22 July 2019 |
| August 2019 | Deadline for childminders to submit data for Autumn estimate payments | 12 August 2019 at 11.59pm |
| | Autumn Estimate Payments | From week commencing (w/c) 26 August 2019 |
| | Portal opens for Autumn data for 8 weeks | From 30 August 2019 |
| October 2019 | Providers deadline to submit Autumn data. Children who start after this date cannot be added to your headcount. | 25 October 2019 11.59pm |
| November 2019 | Childminders can submit data for Spring estimate payments | From 4 November 2019 |
| December 2019 | Adjustment Autumn Payments | From w/c 2 December 2019 |
| | Deadline for childminders to submit data for Spring estimate payments | 13 December 2019 11.59pm |
| | Portal opens for Spring data for 10 weeks | From 20 December 2019 |
| January 2020 | Spring Estimate Payments | From w/c 6 January 2020 |
| | Actual Census Day (estimated) | 16 January 2020 |
| | Census data to be submitted. This is a mandatory requirement for all FEEE providers | 31 January 2020 11.59pm |
| February 2020 | Evidence for EYP or QTS must be submitted to qualify for additional supplements as from Summer | 14 February 2020 11.59pm |
| | Providers deadline to submit Spring data. Children who start after this date cannot be added to your headcount | 14 February 2020 11.59pm |
| March 2020 | Childminders can submit data for Summer estimate payments | From 9 March 2020 |
| | Spring Adjustment Payments | From w/c 30 March 2020 |
| April 2020 | Deadline for childminders to submit data for Summer estimate payments | 3 April 2020 11.59pm |
| | Portal opens for Summer data for 7 weeks | From 20 April 2020 |
| | Summer Estimate Payments | From w/c 20 April 2020 |
| June 2020 | Providers deadline to submit Summer data. Children who start after this date cannot be added to your headcount. | 5 June 2020 11.59pm |
| July 2020 | Summer Adjustment Payment | From w/c 6 July 2020 |

Ofsted updates

Ofsted provide regular updates via their monthly editions of Ofsted News. The August edition of this publication includes details of a series of short films produced for early years providers based around the following questions:

- **What do I need to tell you?** - Dee Coleman, Principal Officer, Early Years, and Julie-Ann Morris, Senior Manager, Early Years, explain what a registered early years provider needs to tell us about.
- **What happens on early years inspection?** - Wendy Ratcliff HMI explains why you should not do something different in your setting just because you think it is what the inspector wants to see.
- **What happens if someone complains about me?** - Martin Williams, Principal Officer, Operations, and Penny Fisher, Early Years Senior HMI, explain what their teams do when we receive information about an early year's provider.

Education Inspection Framework

Please ensure that you have a copy of the latest version of the Early Years Inspection Handbook.

The handbook was first published in May 2019 and was updated again in September 2019 when the Education Inspection Framework was introduced. The latest version can be accessed from the Ofsted website:

<https://www.gov.uk/government/publications/early-years-inspection-handbook-eif>

You are now invited to book your place.... Autumn Term EYFS Network

Date: Wednesday 2 October 2019

Registration at 9am – Close 12.30pm

Venue: Hansom Hall. Adult Education College, Belvoir Street, LE1 6QJ

Once again, we are holding one city-wide EYFS event where schools and early years providers will have the opportunity to be grouped, and network with settings in their cluster areas. The agenda time will be split into joint agenda items and a sector specific section of the agenda, with networking and market place opportunity in-between.

Outline agenda will be emailed to schools and settings along with booking forms

There is no charge for attending this event, but you must book a place in advance

This event is aimed at EYFS leads in schools, Early Years practitioners and Childminders

Funded Early Education for 2 year olds – Changes to eligibility

Economic Criteria - If a family claims any **one** of the following, they are eligible for 2 years FEEE.

- Income Support
- Income-related Employment and Support Allowance (ESA)
- Income-based Jobseekers Allowance (JSA)
- Child Tax Credit and have an Annual income not over £16,190 (CTC)
- Working Tax Credit and have an Annual income not over £16,190 (WTC)
- The guaranteed element of State Pension Credit
- Support through Part 6 of the Immigration and Asylum Act
- The Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)
- Universal Credit and have a net annual household earnings below £15,400 (this means your take-home pay from any paid employment, after Income Tax and NI contributions have been deducted)

Non-Economic Criteria - Two year olds are also eligible if they:

- The child is a looked after by the local authority
- The child is no longer looked after by the local authority as a result of an adoption order, a special guardianship order or a residence order
- The child has a current statement of special educational needs or an education, health and care plan
- The child is entitled to Disability Living Allowance (DLA)

How to apply: Applications are made online using the **Citizen Portal**.

Changes to From September 2019, eligibility has been extended to three additional groups of children. This supports our aims to improve educational outcomes for the most disadvantaged children in England.

The groups are:

- Children of Zambrano Carers
- Children of families with no recourse to public funds with a right to remain in the UK on grounds of private / family life under Article 8 of the European Convention on Human Rights
- Children of a subset of failed asylum seekers (supported under section 4 of the Immigration and Asylum Act 1999 - 'The 1999 Act')

For more information on the application process, please contact the Transformation and Commissioning FEEE Team via earlyeducation@leicester.gov.uk or call 0116 454 1680.

Early Years Support Team SENCO briefing for managers, SENCOs and childminders

Referrals to the Early Years Support Team are going electronic. To find out more please attend one of the following;

SENCO briefings - The Hall, New Parks House

- 24 October 2019 from 6.30pm to 8.30pm
- 25 October 2019 from 10am to 12 noon
- 25 October from 1pm to 3pm

To reserve your place please contact Linda Mayes.

Tel: 0116 454 4750

Email: linda.mayes@leicester.gov.uk

Further information will follow.

Early Years PEP's

My name is Mandy Cannon and I am the virtual school officer responsible for Early Years. The virtual school is located within Leicester City Council Children's Social care and Education Department. The role is new to the virtual schools team and was previously undertaken by the children's centre teachers. I am responsible for coordinating the early years personal education plans (PEPS) for looked after children.

I will be attending the EYFS networking event on the 2 October 2019, so I hope to see you there. If you have any Leicester City looked after children in your settings and you haven't already been contacted by me then please contact me to make me aware. I can be contacted on 0116 4545007 or by email mandy.cannon@leicester.gov.uk

DfE update on the Hungry Little Minds campaign

Hungry little minds is a national campaign led by the department for education; encouraging the development of the home learning environment.

The website contains lots of simple ideas, short film clips and activities for parents to use to support their child's learning. Website link is hungrylittleminds.campaign.gov.uk

This campaign compliments and supports our local messages around school readiness.

<https://families.leicester.gov.uk/family-information/education-and-learning/school-readiness/>

There is a new tool kit which professionals can use to encourage and engage parents, along with guidance and promotional materials

<https://www.gov.uk/government/publications/using-the-hungry-little-minds-brand>

New DfE funded CPD programme for early years practitioners

A new programme, funded by the Department for Education (DfE), has now been launched. It is a key element of the national government initiative to improve children's early language, literacy and mathematics. It aims to provide high-quality, evidence-based professional development support for early years practitioners in pre-reception settings.

The Early Years Professional Development Programme (EYPDP) is specifically targeted at early years practitioners who work with the most disadvantaged children between the ages of 2 and 4 years, with an emphasis on improving school readiness. It is anticipated that 60,000 children will be reached by this programme.

The local authority is identifying pre-reception settings eligible to be part of the CPD partnerships and recruiting skilled and experienced practitioners to be trained as Champions to cascade and lead the CPD in other settings.

Over a 2-year period these Champions will receive at least 45 hours of training, at no cost to the setting. Funding is also available to pay the support cost of releasing staff who act as Champions, as well as those practitioners attending the cascaded training.

Expression of interest forms have gone out to all settings.

If you haven't received this and wish to formally express your interest – contact eedteam@leicester.gov.uk

Expressions of interest must be received by 20 September 2019.